

Driver Pre-Trip/Post-Trip Inspection Checklist

Vehicle (Make/Model/Year): _____

Odometer Reading: _____ Date: _____ Time: _____ AM PM

Check any item that needs attention and include the details under "comments." Don't drive the vehicle until the defects you've discovered have been corrected.

Start the engine and test the following:

Noises (unusual) OK NEEDS ATTENTION

Noises

Gauges OK NEEDS ATTENTION

Fuel
 Temperature
 Dashboard warning light

Lights OK NEEDS ATTENTION

Headlights
 Brake lights
 Turn signals
 Hazard lights

Other OK NEEDS ATTENTION

Windshield wipers
 Fans and defroster
 Brakes (and parking brake)
 Mirrors
 Horn
 Exhaust system
 (muffler, tailpipe)

Tires OK NEEDS ATTENTION

Proper inflation
 Adequate tread
 Spare inflated

Leaks (look underneath) OK NEEDS ATTENTION

Oil
 Other

Safety equipment OK NEEDS ATTENTION

Fire extinguisher
 First aid kit
 Reflective triangles
 Flares
 Spare bulbs/fuses
 Map
 Emergency contact info
 Cell phone/two-way radio
 Seat belts
 (one for each passenger)

Comments: _____

Vehicle Condition Following Driver's Inspection

- Acceptable:** Vehicle can be driven without further inspection.
- Requires Attention:** Vehicle can be driven, but should be inspected by a mechanic in the next 30 days.
- Requires Immediate Attention:** Vehicle should *not* be driven until it has been inspected by a mechanic.

Driver's signature _____ Date _____

Mechanic's Repair Report

- Defects noted above have been repaired.
- Defects noted above need not be repaired for safe operation of vehicle.

Mechanic's signature _____ Date _____